STOKE GABRIEL PARISH PLAN STEERING GROUP

Action Points

Date & Time:	18 December 2007, 2015hrs	**Meeting No.:**	11
Meeting Place:	Hillmount, Hillfield, Stoke Gabriel	**Minutes By:**	Mick Mercer
Present:			
	Mick Mercer	**(MM)**	
	Clive Wigfall	**(CW)**	
	Chris Snow	**(CS)**	
	Rebecca Cogger	**(RC)**	
Apologies:	Luke Peakman	**(LP)**	
	Ian Brown	**(IB)**	
	John Currie	**(JC)**	
	Roy Ellender	**(RE)**	
	Edward Lovesey	**(EL)**	
	Charles Gillmore	**(CG)**	
	Paul Duckett	**(PD)**	
	Chris Mortimer	**(CM)**	
	Rebecca Garner	**(RG)**	

		ACTION
11.1	**Action Points from Previous Meeting** Deferred to next "quorate" meeting	
11.2	**Questionnaire** This has now been finalised and is currently at the printers and will be ready ?tomorrow (19.12.07)	
11.3	**Distribution and Collection of Questionnaire** We will split the parish into Aish, Waddeton and a list of all the roads in SG. At the next Group meeting these areas/roads will be allocated to members of the Steering Group. Any left over will be offered to Neighbourhood watch, Christian Aid or Scouts. However, all left over will have to be covered by members of the Steering Group. Provisional date for distribution – week beginning Sat 19.1.08 **There is a need to ensure road coverage is begun at no. 1 for each road and any queries are relayed back to a central coordinator** A central coordinator will be appointed at the next meeting – volunteer please Collection boxes to be distributed before QA and remain in situ for 2 weeks Collection boxes to be checked/emptied every 48 hours – need volunteers	
11.4	**Any Other Business**	

		ACTION
11.5	A Merry Christmas and a happy new year to all group members, and a thank you for all your hard work! **Date & Time of Next meeting** **20.00 Thurs 10.1.08 Venue TBA** **Agenda**: to be Circulated	